



Minutes

Committee of the Whole

Monday, September 10, 2012

3:00 p.m.

City Council Chambers

Action

Present: Mayor D. Canfield
Councillor C. Drinkwalter
Councillor R. Lunny
Councillor R. McKay
Councillor R. McMillan
Councillor L. Roussin
Councillor S. Smith
K. Brown, CAO
R. Perchuk, Operations Manager
S. McDowall, HR Manager
C. Neil, Recreation Services Manager
J. McMillin, City Clerk
H. Kasprick, Deputy Clerk
J. Findlay, EDO
B. Manson, TDO

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A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its September 17 meeting:-

- An amendment to the 2012 Operating Budget in the amount of \$16,900.00 to supply and complete the installation of a new boiler and related piping for the Keewatin Memorial Arena by appropriating funds from the Keewatin Memorial Arena Reserve to offset costs related to this repair;
- An amendment to the Tariff of Fees & Charges By-law to provide for the inclusion of fees for the Lake of the Woods Museum which will come into effect January 1, 2013.

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan made a Declaration of Pecuniary Interest with respect to Item #5 (Minutes) under Corporate Services, and #4 (Financial Reports) under Finance as they relate to the Kenora Police Services Board to which his spouse is a Member;

Councillor Roussin made a Declaration of Pecuniary Interest with respect to Item #5 (Minutes) under Corporate Services as they relate to the Kenora Public Library Board as his spouse is a Library employee.

C. Motion for Confirmation of Previous Committee Minutes:

Moved by R. Lunny, Seconded by R. McMillan, and Carried:-

That the Minutes from the last regular Committee of the Whole Meeting held August 7, 2012, and of the Special Committee of the Whole Meetings held August 7, and September 6, 2012 be confirmed as written and filed.

D. Deputations:

N/A

E. Reports:

Community & Protective Services

Councillor Drinkwalter, Chair, reviewed the Committee reports:-

1. Event Centre Committee

Recommendation:

That Council approves the establishment of an Event Centre Committee; and further

That staff be directed to develop a Terms of Reference for the Event Centre Committee to be submitted for approval at the October, 2012 meeting of Council; and further

That the Clerk be directed to advertise for Committee members and those eligible will be approved for appointment at the November, 2012 meeting of Council.

Recommendation approved.

2. Janitorial Tender

Recommendation:

That the following tenders for Janitorial Services for various municipal buildings (HST extra), be received:

Stover Cleaning Services	\$604,021.92
MTO Janitorial	\$794,243.13; and

That the Tender of Stover Cleaning Services in the amount of \$604,021.92 (HST Extra) to supply Janitorial Services be hereby accepted conditional upon completion and submission of the required documentation by Stover Cleaning Services to the Facilities Supervisor as per the requirements of the tender; and further

JMcMillin

That following the conditions being met, Council hereby accepts the tender of Stover Cleaning Services for Janitorial Services to various municipal buildings for the period October 1, 2012 to December 31, 2015 in accordance with the tender documents.

Recommendation approved.

JMcMillin

3. Keewatin Arena Boiler Recommendation:

That Council hereby authorizes the purchase and installation of a new boiler and related piping for the Keewatin Memorial Arena; and

That the following quotations for the Keewatin Memorial Arena Boiler (HST extra), be received:-

Energy Tech Services	\$16,900.00
AK Contracting	\$28,469.00
Kipper Mechanical	N/A; and

That the quotation submitted by Energy Tech Services be accepted in the amount of \$16,900.00 (HST Extra) to supply and complete the installation of the new boiler and related piping for the Keewatin Memorial Arena; and

That Council hereby authorizes an appropriation from the Keewatin Memorial Arena Reserve to offset costs related to this repair; and

That in accordance with the Notice By-law #144-2007, public notice is hereby given that the City intends to amend its 2012 Operating Budget at its September 17th meeting; and further

That Council hereby gives three readings to a by-law for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

4. Amendment to Tariff of Fees – Lake of the Woods Museum Recommendation:

That as recommended by the Lake of the Woods Museum Board, Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees & Charges By-law Number 120-2011 to provide for the inclusion of the table of applicable fees (plus applicable taxes) for the Lake of the Woods Museum as attached to the report of Lori Nelson, Museum Director, dated August 29, 2012 and which will come into effect January 1, 2013; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to adopt these fees at its meeting to be held September 17, 2012 by giving three readings to a by-law for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

5. Student Councillor Program – Policy

Recommendation:

That Council hereby approves a "Student Councillor Program" to replace the previously approved "Kenora Youth Council" by adopting a municipal policy to establish the program for the purpose of allowing a student perspective to be considered by City Council when making applicable decisions; and

That this policy take effect following adoption at its September 17 Council meeting in order for the program to dovetail with "Local Government Week" in October; and

That Council give three readings to a by-law to adopt the Student Councillor Program Policy #CC-16-1; and further

That By-law Number 25-2012 which established the Kenora Youth Council be and is hereby repealed.

Recommendation approved (resolution and by-law).

JMcMillin

Corporate Services

Councillor McMillan, Chair, reviewed the Committee reports with the exception of Number 5 due to his Pecuniary Interest, and Councillor Smith introduced that item on his behalf:-

1. K.D.S.B. Report from Councillor Roussin

Councillor Roussin advised the KDS Board has not met since his last report to Committee however he advised there will be something coming forward regarding the Land Ambulance, possibly for the beginning of October. He also advised the Emergency Medical Services (EMS) will be moving into their new building very shortly.

2. Accessibility Fund Application

Recommendation:

That Council hereby approves the request to submit an application in the amount of \$50,000.00 to the Human Resources & Skills Development Enabling Accessibility Fund to create and improve accessibility for people with disabilities within our community that use the Kenora Recreation Complex and enable people with disabilities to perform activities within the complex; and further

That the application be submitted prior to the October 5, 2012 deadline.

Recommendation approved.

JMcMillin

3. Non-Profit Housing Corporation Amalgamation

Recommendation:

That Council hereby approves the establishment of a Non Profit Housing Transition Board that will act in the capacity of the Board for both the

Kenora Municipal Non-Profit Housing Corporation and the Keewatin Municipal Non-Profit Housing Corporation operations effective 1 December 2012 for a two year term; and

That Council hereby directs the CAO to develop a terms of reference for the Non Profit Housing Transition Board and bring a draft terms of reference for this Board, which includes direction for the amalgamation of the two municipal non-profit housing corporations, forward for Council review and approval on or before the October 2012 Council meeting; and

That Council Members Louis Roussin and Sharon Smith, as the Council representatives on the existing Non Profit Housing Board Members, be hereby appointed to this new Non Profit Housing Transition Board effective 1 December 2012; and

That the Clerk's Department be directed to advertise for membership on the Non Profit Housing Transition Board; and further

That a subsequent report recommending membership on the Non Profit Housing Transition Board be brought forward to Council for consideration on or before the November 2012 Council meeting.

Discussion:

A discussion ensued on the operations and management of the two Boards. Karen advised she met with two Members of the Keewatin Board and they would like to see the Boards exist separately but with the addition of a Transition Board. The Kenora Board has indicated it would be willing to amalgamate with Keewatin.

It was mentioned perhaps there should be a cost service analysis completed for best practices, noting that Keewatin has demonstrated that by being able to turn back over \$80,000 to the KDSB.

Current appointments to the two Boards would have to be considered in making potential changes to the operation of the Corporations by extending them to sometime in 2013.

As there was no consensus on how to proceed, the above recommendation will go forward to the September 17 Council meeting and if required, a Member could present an amendment to the motion.

JMcMillin

4. Endorsation of Ontario's Doctors (Councillor McMillan)

Recommendation:

Whereas a highly functioning and strong health care system where a broad-level of care is being provided and patients are healthier, helps to attract jobs, investment and strengthens the economy; and

Whereas every person in the city of Kenora deserves to have access to a physician; and

Whereas improving access to care and reducing wait times for any procedure strengthens health outcomes;

Now Therefore Be It Resolved that the provincial government work with Ontario's doctors to protect patient care, enhance the delivery of services, strengthen the health care system; and further

Be It Resolved that this resolution be forwarded to the Premier of Ontario, Dalton McGuinty, the Provincial Minister of Health and Long-Term Care, Deb Matthews, the President of the Ontario Medical Association, Dr. Doug Weir, and Sarah Campbell, MPP, Kenora-Rainy River.

Recommendation approved.

JMcMillin

5. Various Committees

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- July 5 & August 7 – Special Committee of the Whole
- July 6 – Harbourtown Centre
- July 9 & August 7 – Committee of the Whole
- July 10 August 8 – Property & Planning Committee
- July 10 – Kenora Public Library Board
- July 16 – Audit Committee
- August 9 – Heritage Kenora
- August 21 – Lake of the Woods Museum Board

That Council hereby receives the following Minutes from other various Committees:

- February 21, March 20, May 15, May 24, June 19, & July 17 – Committee of Adjustment & Planning Advisory
- May 10 & June 28 – Kenora District Services Board
- May 25 & June 28– Board of Health for the Northwestern Health Unit
- May 30 – Kenora Police Services Board
- June 27 – Lake of the Woods Development Commission
- July 27 – District for Kenora Home for the Aged

That these Minutes be circulated and ordered filed.

Recommendation approved.

JMcMillin

Economic Development

Councillor Smith, Chair, reviewed the Committee reports:-

1. Gaming Facility

Recommendation:

Whereas the Province of Ontario is modernizing lottery and gaming in Ontario; and

Whereas the Ontario Lottery & Gaming Corp (OLG) issued a Request for Information (RFI) – Modernizing Land Based Gaming in Ontario on May 17, 2012, which closed on July 4, 2012; and

Whereas the City of Kenora has been identified by OLG as one of 29 zones in the Province of Ontario for the development of a gaming facility; and

Whereas the City of Kenora supports business projects which bring job creation and increased assessment to the City of Kenora;

Now therefore be it resolved that the City of Kenora confirms its interest in hosting a gaming facility in Kenora.

Discussion:

Karen reviewed the various dates associated with the Casino process as follows:

- Tonight, September 10th – public information session 6:00 p.m.
- Tuesday, September 18th – Special Council meeting at 7:00 p.m. for public input in the Rotary Room at the Kenora Rec. Centre to allow for presentations and deputations
- Friday, September 21st – the City's on-line survey closes
- Thursday, October 4th – Special Council meeting at 12:00 noon in City Hall Chambers for Council decision on whether or not Kenora will be a host community

The above recommendation will go forward to the special meeting on October 4, 2012 for disposition following the above schedule for public input.

JMcMillin

2. Special Events Coordinator Position

Recommendation:

That Council hereby approves the one year trial Special Events Coordinator Position to become a permanent, full time position effective October 1, 2012.

Discussion:

A discussion ensued on this position as approved last year during budget discussions, with the intention of it becoming a full-time position in 2012.

It was explained that while the position is a paid position under the City, it reports to and is a position under the Lake of the Woods Development Commission. Karen provided an overview of the history of KAR and Special Events, noting currently that services provided under the KAR contract are with the Commission.

It was agreed the CAO make arrangements for a follow-up report regarding this matter for the October Committee of the Whole meeting to be discussed in a Closed session.

KBrown

Finance

Councillor Lunny, Chair reviewed the Committee reports:-

1. Asset Management Plan

Karen indicated a report will likely be forwarded to the September 17 Council Meeting by Lisa Oakes, Budget/Audit General who is currently reviewing the Plan for this item, if not, a Special Meeting will likely be required to have this matter approved to meet the October 22 deadline.

LOakes

To -> Council.

JMcMillin

2. Community Infrastructure Improvement Funding (CIIF)

That Council approve funding applications under the Community Infrastructure Fund Program, for the following projects, listed in order of the City priority:

- Keewatin Memorial Arena Rehabilitation and Improvement Project- ice plant replacement, HVAC and roofing replacement, arena floor/boards and glass replacement and accessibility improvements;
 - Coney Island Docks Rehabilitation and Upgrade Project;
 - City Hall Heritage Building Roof Replacement; and further

That Council hereby directs Administration to develop and submit funding applications for these projects, on behalf of the City, based on the priorities as set out within this resolution.

Recommendation approved.

JMcMillin

3. Contracts Awarded January – June, 2012

Recommendation:

That Council hereby receives and reviews, for information purposes, the report dated August 10, 2012 and its attachment submitted by the Budget/Auditor General with respect to contracts awarded for the period January 1, 2012 to June 30, 2012 within the approved Budget/Auditor General limits.

Recommendation approved.

JMcMillin

4. July Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at July 31, 2012.

Recommendation approved.

JMcMillin

5. O.Reg – 2011 Budget Matters – Expenses Report

Recommendation:

That as required under the Municipal Act, 2001 and Ontario Regulation 284/09, Council hereby adopts the report of the Budget/Auditor General dated August 13, 2012 with respect to 2011 Budget Matters – Expenses.

Recommendation approved.

JMcMillin

6. O.Reg – 2012 Budget Matters – Expenses Report

Recommendation:

That as required under the Municipal Act, 2001 and Ontario Regulation 284/09, Council hereby adopts the report of the Budget/Auditor General dated August 13, 2012 with respect to 2012 Budget Matters – Expenses.

Recommendation approved.

JMcMillin

7. OPG Project – Thunder Bay Generating Station

Recommendation:

That further to a resolution circulated by the Northwestern Ontario Municipal Association with respect to suspension of the Ontario Power Generation project to convert the Thunder Bay Generating Station from coal to natural gas until they get a power purchase agreement from the Ontario Power Authority, the Council of the Corporation of the City of Kenora hereby requests the Minister of Energy to direct the Ontario Power Authority (OPA) to immediately finalize a Power Purchase agreement with Ontario Power Generation (OPG) so that the timely conversion of the Thunder Bay Generating Station is completed to meet the production requirements by January 1, 2015; and further

That a copy of this resolution be forwarded to the Minister of Energy, the Minister of Northern Development and Mines, the Minister of Municipal Affairs and Housing and Sarah Campbell, Kenora-Rainy River M.P.P.

Recommendation approved.

JMcMillin

8. Thunder Bay Disaster Relief

Recommendation:

That Council of the City of Kenora participates in the request from Thunder Bay and Area Disaster Relief Committee and authorizes a donation in the amount of \$1,000 to the Thunder Bay and Area Disaster Relief Fund to help compensate those affected by the flooding this past spring; and further

That a copy of this resolution be sent to the Thunder Bay and Area Disaster Relief Committee.

Recommendation approved.

JMcMillin

Operations Committee

Councillor McKay, Chair reviewed the Committee reports:-

1. Central Huron School Crossing Guards – Endorsation

Recommendation:

That Council of the City of Kenora hereby supports and endorses the following resolution as requested by the Municipality of Central Huron:

Whereas School Crossing Guards play a vital role in road safety for children; and

Whereas the School Crossing Guard mandate is to ensure children can cross streets safely as they travel to and from school; and

Whereas the Highway Traffic Act R.S.O. 1990, Chapter H.8, and Section 176 (1) defines a "school crossing guard" as a person sixteen years of age or older who is directing the movement of persons across a highway and who is:

- a) employed by a municipality, or
- b) employed by a corporation under contract with a municipality to provide the services of a school crossing guard; and

Whereas the expenses for the provision of the Crossing Guard Program is the responsibility of the municipality who chooses to provide the service and these expenses are a burden on the taxpayers of that municipality; and

Whereas the Education Act R.S.O. 1990, Chapter E.2 Section 190 (1) states a board may provide for:

- a) a pupil who is enrolled in a school that the board operates;
 - (a.1) a resident pupil of the board who is enrolled in a school operated by another board under an agreement between the boards;
- b) a pupil in respect of whom the Minister pays the cost of education under the regulations, transportation to and from the school that the pupil attends.

Now therefore be it resolved that the Council of the City of Kenora hereby requests the Minister of Education change the Education Act to be the

responsible authority for the Crossing Guard Program and the Minister of Education be responsible for the costs of the Crossing Guard Program; and

Be it resolved that the Highway Traffic Act, R.S.O. 1990 H.8, Section 176 (1) be amended to change the definition of "school crossing guard" to be employed by the Ministry of Education; and; further

That a copy of this resolution be forwarded to the Minister of Education, the Minister of Transportation, the Association of Municipalities of Ontario and Sarah Campbell, MPP, Kenora-Rainy River.

Recommendation approved.

JMcMillin

2. Traffic By-law Amendment – Chipman Lot

Recommendation:

That Council of the City of Kenora give three readings to a by-law to amend By-Law Number 66-2006, being a by-law which establishes and regulates parking lots and structures within the City of Kenora; and further

That Schedule "A" to By-law Number 66-2006 – Chipman Street Parking Lot be amended to state the following:-

Lot "B"	Chipman Street Parking Lot
Control:	By-Law Enforcement Officer
Fees:	Monthly \$49.60 plus applicable taxes (effective September 17, 2012)

Special Regulations: Leased spaces.

Recommendation approved (resolution and by-law).

JMcMillin

3. Traffic By-law Amendment – 2nd St. South & 9th Ave. South

Recommendation:

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following addition to Schedule "B" – No Parking Area – Tow Away Zone – Second Street South at Ninth Avenue South;

Add:

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column4</u>
Street/Highway	Location	Side	Time
Second Street South	From 112 m east of Eighth Avenue South, Northeasterly for 90 m on to Ninth Avenue South	East	Anytime
Ninth Avenue South	From the lane south of First Street South, south-Westerly for 80 m on to Second Street South	West	Anytime

Recommendation approved (resolution and by-law).

JMcMillin

4. Water Tank Truck Delivery Cost Analysis Report

Recommendation:

That Council of the City of Kenora hereby accepts the projected rate increase for tank truck water delivery as per Richard Perchuk's cost analysis attached to his August 23, 2012 report.

Recommendation approved (resolution only at this time).

JMcMillin

There Clerk mentioned the Sewer & Water Rates By-law (Schedule "D") with public notice will be required to put new rates into effect and a follow-up report is to come forward for this purpose to the October Committee meeting.

RPerchuk

5. Water Wastewater Systems – Monthly Summary (July)

Recommendation:

That Council of the City of Kenora hereby accepts the July 2012 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Jim Campbell, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

Recommendation approved.

JMcMillin

Other Business:

Invitation – Annual Community Partners' Evening – Con. College

Recommendation:

That Councillor Rod McKay be hereby authorized to attend the 17th Annual Confederation College Community Partners' Evening taking place in Thunder Bay, September 27, 2012; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation approved.

JMcMillin

Ministry of Municipal Affairs & Housing - Economic Development Handbook

Councillor Smith referred to this excellent resource handbook published by Municipal Affairs & Housing and noted that Kenora is mentioned in the handbook.

Child-care Issue – Apology to Staff

Councillor Smith referred to recent discussions Council had with respect to the child-care issues and specifically her comment referencing that information was 'fiction rather than fact' and she publicly apologized to the Finance Staff and in particular to Charlotte Edie, Treasurer for that comment, recognizing that the financial information had changed from the time it had been originally presented.

Next Meeting:

- October 15, 2012



Adjournment to Closed Meeting:

1. Moved by L. Roussin, Seconded by R. McKay & Carried:

That this meeting be now declared closed at 4:30 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

i) A Personal Matter about an Identifiable Individual



Reconvene to Open Meeting:

2. Moved by C. Drinkwater, Seconded by S. Smith & Carried:

That Committee hereby reconvenes to the Open Meeting at 5:40 p.m. with the following direction from its Closed Session:

- Direction to the CAO & Clerk to submit various Committee and Committee Membership reports to the October Committee of the Whole meeting.

The meeting adjourned at 5:45 p.m.

**KBrown/
JMcMillin**